



Student E-Device (E-bike and E-scooter) Policy

Purpose:

This policy outlines Whittlesea Secondary College's aim to ensure the safe use of e-bikes and e-scooters at the College in line with Victorian laws and to maintain a safe College environment. Students and families are expected to follow all legal requirements, including age limits, helmet use, speed restrictions and where these devices can be ridden. Under current Victorian laws, students under 16 are **NOT** permitted to ride e-scooters.

Objective:

To explain to Whittlesea Secondary College parents/carers, staff, and students the expectations for any students using e-scooter or e-bikes to commute to and from the College, ensuring safety for the Whittlesea Secondary College community.

Scope:

This policy applies to all Whittlesea Secondary College students, staff, volunteers, contractors, visitors and community members engaged in school activities both onsite and offsite and includes camps/excursions.

Policy:

Whittlesea Secondary College is committed to promoting a safe, respectful and legally compliant environment for all students, staff and families. This policy outlines our expectations and procedures regarding the use of personal mobility devices in line with Victoria Road Safety Laws.

E-Scooters

E-scooters that comply with specifications outlined in the Victorian road rules are now legal to use across Victoria. All riders must follow the rules to keep everyone safe, including **always wearing a helmet** and **never riding on footpaths** or **while under the influence of alcohol or drugs**. Failure to do so could result in hefty fines or even the loss of your driver's licence.

It is against the law to ride an e-scooter on public land if it doesn't meet Victorian device requirements.

A legal e-scooter is a device which:

- has a maximum speed of 25 km/h when ridden on level ground
- transports one person while the person is standing or seated
- has two wheels (one in front of the other)
- has a footboard between the front and rear wheels
- is steered by a handlebar, and
- does not weigh more than 45kg.



You don't need a licence to ride an e-scooter in Victoria. However, your driver's licence can be affected if you ride an e-scooter while affected by alcohol or drugs. See [drink and drug-driving offences](#).

Riders are not permitted to ride through College Grounds, before, during or after College hours.

E-scooter riders must do:

If you're riding an e-scooter, you **MUST**:

- Be aged 16 or over
- Wear a helmet
- Ride at no more than 20 km/h
- Ride on:
 - Shared-use paths
 - Bicycle paths
 - Roads with a speed limit of up to 60 km/h
- Use flashing or steady front and rear lights, if riding at night or in low light
- Park responsibly in a location that does not disrupt pedestrians or pose a safety hazard
- Keep to approved areas if using a hired e-scooter.

E-scooter riders cannot do:

If you're riding an e-scooter, you **CANNOT**:

- Ride on the footpath or within College grounds (before, during or after College hours)
- Ride an e-scooter capable of more than 25km/h
- Ride on roads with a speed limit above 60km/h
- Ride under the influence of drugs or alcohol (you can be breath tested and lose your licence)
- Use a mobile phone
- Carry passengers or animals
- Ride in tandem (side by side).

Penalties for e-scooter riders

The rules for e-scooter use are published in the [Road Safety Road Rules 2017](#). Some specific e-scooter rules are listed in Part 15.

Consent Forms

Consent forms must be returned to the General Office, registering any e-device being used for transport to and from the College. (see appendix 2) Printed forms available from the General Office.



E-Bikes

Whittlesea Secondary College students or staff who ride e-bikes to the College, must ensure that they meet Victorian legal requirements. Only e-bikes with a maximum power output of 200 watts (or 250 watts for pedal assisted models that comply with Australian Standards) are permitted. The motor must cut out at 25km/h. **Riders are not permitted to ride through the College Grounds, before, during or after College hours.**

E-bikes must be securely locked with appropriate chains at the front of the College with other bicycles and scooters.

Prohibited use:

Whittlesea Secondary College Students or staff that do not comply with Victorian Road Laws and cannot ride through College Grounds or during College- related activities such as camps, excursions, or interschool events.

Response measures:

If a student is found to have brought an e-scooter or e-bike that does not comply with Victorian Road Safety laws, or is found to be riding throughout College grounds:

- The device will be confiscated.
- The device will be securely held in the College until it is collected by a parent/guardian.
- A conversation will occur with the student/parents to reinforce the legal and safety expectations of the device.

E-bike riders must follow the same road rules that apply to regular bicycles.

That means you **MUST**:

- Wearing a helmet
- Not using a mobile phone while riding
- Using lights in low light.

Find out more about the [road rules for bicycles here](#).

E-bike requirements

Like regular bicycles, e-bikes don't need to be registered provided they meet requirements outlined below. Riders do not need a driver's licence.

Note: Riding an e-bike that does not meet the requirements on public roads and road-related areas is considered operating an unregistered motor vehicle and carries significant penalties.



There are two types of permitted e-bikes:

- Electrically power-assisted cycles (EPACs)
- Power assisted bicycles with a power output of 200 watts or less

E-bike type	Detail
Electrically power-assisted cycle (EPAC)	EPACs are the most common type of e-bike available today. They have: • at least one auxiliary propulsion motor • a maximum continuous rated power of 250 watts • a motor that provides power assistance when the rider is pedalling, and only up to 25km/h • a motor that does not provide power at speeds higher than 25km/h. They cannot be propelled by a throttle (except up to 6km/h – sometimes referred to as “walk mode”).
Power-assisted bicycles with a power output of 200 watts or less.	This category includes power-assisted pedal cycles which are not commonly available in Australian retailers anymore. E-bikes in this category must not produce a combined maximum ungoverned continuous rated power output of more than 200 watts. Due to their lower power output these bicycles have less stringent requirements compared to an EPAC and exist primarily to allow legacy devices.

E-bikes with the following characteristics are **illegal** to ride on public roads and road-related areas:

E-bikes with toggle switches which allow the bike to override the legal power and wattage limits outlined above

- An EPAC which continues to provide motorised power above 25km/h
- Any bicycle with a combined maximum continuous rated power output greater than 250 watts
- A device with no functional pedals
- A bicycle fitted with an internal combustion engine (e.g. petrol powered).

Note: E-bikes with these characteristics can only be ridden on private property. They are considered an unregistered motor vehicle and heavy fines apply for riding in public areas.

Battery safety

E-bikes typically use lithium-ion batteries which can pose a fire risk, particularly if they are improperly used, stored, charged, or manufactured.

You should purchase devices, batteries and chargers from reputable suppliers and always follow the manufacturer's directions.



Improper charging is one of the leading causes of lithium-ion battery fires. To reduce the risks of a battery fire:

- Only use chargers that are supplied with the device or certified third-party charging equipment that is compatible with the battery specifications.
- Don't charge on soft or flammable surfaces.
- Don't use damaged chargers, cords or batteries that show signs of swelling or bulging, leaking, overheating or signs of mechanical damage.

- Don't leave batteries or devices unattended whilst charging and once fully charged, disconnect them from the charger.

For more information on lithium-ion battery safety, visit:

- Fire Rescue Victoria – [Battery safety](#)
- Energy Safe Victoria – [Lithium-ion battery safety](#)
- Country Fire Authority – [Charging and battery safety](#)

Consent Forms

Consent forms must be returned to the General Office, registering any e-device being used for transport to and from the College. (see appendix 2) Printed forms available from the General Office.

Communication:

This policy will be communicated to our College community in the following ways:

- Available publicly on our College's website
- Included in Whittlesea Secondary College staff induction processes and staff training
- Included in Whittlesea Secondary College staff handbook/manual
- Discussed at staff briefings/meetings
- Discussed at parent information nights/sessions
- Reminders on COMPASS
- Hard copy available from College Office Administration upon request

Further Information and Resources:

- The Department's teaching and learning resource: [Traffic Safety](#)
- [Transport Victoria E-bike Law](#)
- [Transport Victoria E-scooter Law](#)



Evaluation:

This policy will be reviewed in the following ways:

After any related incident at the College to support continuous safety and improvement

In response to any updates in Victorian legislation or VicRoads guidance regarding e-devices

Policy Review:

Policy last reviewed:	August 2025
Consultation:	Principal Executive
Approved by:	Principal
Next scheduled review date:	August 2026



Appendix 1



Laurel Street, Whittlesea
PO Box 54, Whittlesea Vic 3757
Tel: 9719 1200
Email: whittlesea.sc@education.vic.gov.au
www.whittleseasc.vic.edu.au

Student E-scooter Consent Form

Please complete this form, with a photocopy of your Student ID and return to the office to register your e-scooter:

Student name: _____

Student Address: _____

Student Details	
E-scooter Model:	
E-scooter Colour:	
E-scooter Specs/Watts:	
Student's Mobile Ph:	
Parent/Carer's Name:	
Parent/Carer's Signature:	
Student's Signature:	
Date:	

By signing this document, you agree to abide by the conditions of our **Student e-device Policy**.
If in breach of this policy, sanctions will be applied.

Policy Agreement: Student Signature:

| _____

Attitude

Application

Achievement



Appendix 2



Whittlesea
SECONDARY COLLEGE

Laurel Street, Whittlesea
PO Box 54, Whittlesea Vic 3757

Tel: 9719 1200

Email: whittlesea.sc@education.vic.gov.au

www.whittleseasc.vic.edu.au

Student E-bike Consent Form

Please complete this form and return to the office to register your e-bike:

Student name: _____

Student Address: _____

Student Details	
E-bike Model:	
E-bike Colour:	
E-bike Specs/Watts:	
Student's Mobile Ph:	
Parent/Carer's Name:	
Parent/Carer's Signature:	
Student's Signature:	
Date:	

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