

WHITTLESEA SECONDARY COLLEGE YEAR 7 2017



**BOOKLIST MUST BE RETURNED TO SCHOOL BY
WEDNESDAY 7TH DECEMBER 2016**

Student Name:	Student Surname:	Student ID #:
Address:	Suburb:	Postcode:
Mobile:	Home:	Work:
Email:	SCHOOL CODE: WHISEC	

BOOKLIST SUBMISSION OPTIONS:

- Avoid the queues and submit your booklist online at www.atlaseducational.com.au using your unique school code.
OR
- Return this completed booklist to your school by the above date (**PLEASE SEE OVER PAGE FOR HOW TO ORDER**).

PAYMENT OPTIONS: Tick ONE BOX ONLY

Payments can be made by Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards. Credit Cards will be charged at the time of processing your order. **ALL HOME DELIVERIES MUST BE PREPAID.**

ONLY FILL IN THIS SECTION IF YOU ARE PREPAYING YOUR ORDER

MASTERCARD VISA (CREDIT CARDS WILL BE CHARGED AT THE TIME OF PROCESSING YOUR ORDER)

CARD NO:

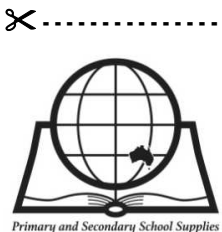
EXPIRY DATE:

SIGNATURE _____ CARDHOLDERS NAME (CAPITALS) _____ \$ _____ . _____
TOTAL CHARGED

**OFFICE
USE
ONLY**

ACC # _____ BTS # _____ PC # _____

▼ PLEASE TEAR OFF SLIP AND RETAIN FOR YOUR OWN REFERENCE ▼



ATLAS EDUCATIONAL PTY LTD

5 Miller St, Epping, VIC, 3076
Ph: (03) 9408 4244 Fax: (03) 9408 4254
Email: sales@atlaseducational.com.au
Web: www.atlaseducational.com.au

SCHOOL: WHITTLESEA SECONDARY COLLEGE

Year Level: 7

A.C.N. 007 333 520 A.B.N. 20 007 333 520

Student Name:

COLLECTION DATE: Wednesday 25th January 2017
COLLECTION PLACE: Room A4 YR7 Area
COLLECTION TIMES: 10.30am – 3.30pm

Payments can be made by Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards.
(Credit Cards will be charged at time of processing your order)

Uncollected unpaid booklists will be held at 5 Miller St, Epping for **7 Days** after book collection date then will be cancelled and items returned back to stock.

IMPORTANT INFORMATION

PLEASE READ CAREFULLY

All queries concerning the booklist and supply of books/stationery should be directed to:

ATLAS EDUCATIONAL PTY LTD, 5 Miller Street (Cnr Miller St and Cooper St), Epping, VIC 3076

PH: (03) 9408 4244 FAX: (03) 9408 4254 EMAIL: sales@atlaseducational.com.au

SHOP TRADING HOURS: Monday – Friday: 9am – 5pm Saturday: 9am – 12pm Sunday: Closed

HOW TO ORDER

(please note we do not offer any exchanges or refunds on stationery, digital material, study guides or calculators unless faulty, so please choose carefully)

- Orders can be placed online, dropped off at school before the cut off date on the front of this booklist, or purchased in our store (**as our store gets extremely busy during the holiday period, it is strongly recommended that booklist orders be placed online or dropped off at school to avoid lengthy waits in store**). PLEASE NOTE: AFTER THE CUT OFF DATE WE WILL NOT BE ACCEPTING BOOKLISTS FOR SCHOOL COLLECTION. YOUR ONLY OPTIONS WILL BE ONLINE OR THROUGH OUR STORE.
- Clearly print **STUDENTS** full name, address and other relevant contact information in the spaces provided.
- Tick items required. **Only ticked items will be supplied**. Please note the suggested quantities for stationery. If you need to change these quantities please do so as clearly as possible.
- **PLEASE FILL OUT YOUR ORDER FORM AS CLEARLY AND PRECISLY AS POSSIBLE TO AVOID ANY CONFUSION OR DELAY DURING THE DATA ENTRY PROCESS.**

ONLINE ORDERING/DELIVERY

1. Log on to www.atlaseducational.com.au
2. Select "Atlas Booklists" (This will take you to the Atlas Educational Web Ordering page).
3. Enter school code (**REFER TO FRONT PAGE**)
4. Select your year level, and then click "Display my list" (No password required).
5. Payment including **PROCESSING AND DELIVERY** must be made in full when ordering online.

NOTE: All online orders placed before the cut off date on the front of this booklist will be available for school pickup. Anything after this date is HOME DELIVERY ONLY and will be delivered mid January to your home address. A POSTAGE, PACKING & PROCESSING FEE OF \$20.45 APPLIES. ONE POSTAGE FEE PER STUDENT.

PAYMENT AND PRICING

- Payments can be made by Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards.
- Credit Cards will be charged at the time of processing your order.
- Pricing of textbooks are correct at the time of booklist printing and are subject to change without notice.

REFUNDS/RETURNS/EXCHANGES

REFUNDS/EXCHANGES/RETURNS ARE AVAILABLE UNTIL **FRIDAY 10TH OF FEBRUARY 2017**.

- Refunds/exchanges are given on **TEXTBOOKS ONLY**, and only in their **ORIGINAL CONDITION** (**we will not accept books that have been covered or written in regardless of whether or not the wrong book was given**)
- Books will only be accepted for refund/exchange if they have been wrongly supplied (in original condition) **OR** if they are deemed faulty from the manufacturer (misprint or misbound). **Reasons such as changing your mind, subject drops or accidental purchases will not be accepted.**
- We do not accept refunds/exchanges on stationery, study guides, calculators or on sale items unless faulty.
- All electronic material (digital cards) are **FIRM SALE** and **NON REFUNDABLE**.

BOOKLIST COLLECTION DAY

- Collection time/location is on the tear off slip located on the front of this booklist.
- If you cannot be present on booklist collection day, a family member may collect your order.
- Please check your order carefully on the day as any claims arising from short supply of any part of your order will not be recognized after **14 days** of sale date.
- Items that are not available on the day due to low stock at the time of packing will be marked as **TO FOLLOW** and shall be supplied to you at school once they become available.
- Unpaid orders not picked up on collection day will be returned to 5 Miller street, Epping, where they will be held for a maximum of **7 days**, after which they will be cancelled and all items returned to stock.



WHITTLESEA SECONDARY COLLEGE YR 7

PLEASE TICK THE ITEMS REQUIRED IN THE BOX PROVIDED

	Item No	Qty Rqd	Tick <input type="checkbox"/>	Unit Cost	Total Price
ENGLISH					
AUSTRALIAN SCHOOLMATE OXFORD DICTIONARY & THESAURUS 6ED (RETAIN FOR YR 8)	1	1	<input type="checkbox"/>	35.95	35.95
TOP STORIES 1	2	1	<input type="checkbox"/>	25.95	25.95
SUCCESSFUL ENGLISH 1 2ED [FORD]	3	1	<input type="checkbox"/>	29.95	29.95
EXERCISE BOOK A4 96PG 14MM DOT. 1/3	4	1	<input type="checkbox"/>	1.60	1.60
BINDER 4D 25MM A4	5	1	<input type="checkbox"/>	5.40	5.40
REFILLS 50 A4 REINFORCED	6	2	<input type="checkbox"/>	1.80	3.60
PLASTIC POCKETS A4 PKT 10	7	2	<input type="checkbox"/>	1.15	2.30
BINDER BOOK A4 96 PAGE 8MM	8	3	<input type="checkbox"/>	1.45	4.35
EXERCISE BOOK 160 PG SEWN	9	1	<input type="checkbox"/>	2.00	2.00
SCISSORS 155/160MM	10	1	<input type="checkbox"/>	2.80	2.80
GLUE PEN 50ML	11	1	<input type="checkbox"/>	2.95	2.95
HEALTH & PHYSICAL EDUCATION					
WHITTLESEA HEALTH & PE FLEXIBOOK YR 7 & 8	12	1	<input type="checkbox"/>	39.95	39.95
BINDER BOOK A4 64 PAGE 8MM	13	1	<input type="checkbox"/>	1.20	1.20
HUMANITIES					
OXFORD BIG IDEAS HUMANITIES 7 VC TEXT & OBOOK	14	1	<input type="checkbox"/>	64.95	64.95
GEOSPATIAL SKILLS ACTIVITY BOOK LEVEL 5	15	1	<input type="checkbox"/>	16.95	16.95
BINDER 4D 25MM A4	16	1	<input type="checkbox"/>	5.40	5.40
PLASTIC POCKETS A4 PKT 10	17	1	<input type="checkbox"/>	1.15	1.15
BINDER BOOK A4 96 PAGE 8MM	18	2	<input type="checkbox"/>	1.45	2.90
MATHEMATICS					
PEARSON MATHEMATICS 7 BRIDGING WORKBOOK [SMITH]	19	1	<input type="checkbox"/>	17.95	17.95
CALCULATOR TEXAS TI-30XB MULTIVIEW (RETAIN FOR YR 8)	20	1	<input type="checkbox"/>	29.95	29.95
BINDER BOOK A4 96 PAGE 8MM	21	4	<input type="checkbox"/>	1.45	5.80
PROTRACTOR 180DEG 10CM	22	1	<input type="checkbox"/>	0.75	0.75
PLASTIC POCKETS A4 PKT 10	23	1	<input type="checkbox"/>	1.15	1.15
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL	24	1	<input type="checkbox"/>	1.95	1.95
BOOK COVERING 45CM X 5M	25	1	<input type="checkbox"/>	6.95	6.95
MATHEMATICS [LEAP]					
ESSENTIAL MATHEMATICS FOR THE VC YEAR 7 [GREENWOOD]	26	1	<input type="checkbox"/>	67.95	67.95
CALCULATOR TEXAS TI-30XB MULTIVIEW	27	1	<input type="checkbox"/>	29.95	29.95
BINDER BOOK A4 96 PAGE 8MM	28	4	<input type="checkbox"/>	1.45	5.80
PROTRACTOR 180DEG 10CM	29	1	<input type="checkbox"/>	0.75	0.75
PLASTIC POCKETS A4 PKT 10	30	1	<input type="checkbox"/>	1.15	1.15
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL	31	1	<input type="checkbox"/>	1.95	1.95
BOOK COVERING 45CM X 5M	32	1	<input type="checkbox"/>	6.95	6.95
PERFORMING ARTS STUDENTS (FOR BAND STUDENTS ONLY)					
<i>(Band students must purchase Music Tutor Book from College - Approx \$15.00)</i>					
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL	33	1	<input type="checkbox"/>	1.95	1.95
NOTEBOOK A5 ECO 8MM RULING 200 LEAF	34	1	<input type="checkbox"/>	3.50	3.50
PENCIL HB	35	2	<input type="checkbox"/>	0.75	1.50
SCIENCE					
OXFORD SCIENCE 7 VC TEXT & OBOOK	36	1	<input type="checkbox"/>	59.95	59.95
BINDER BOOK A4 96 PAGE 8MM	37	2	<input type="checkbox"/>	1.45	2.90
SAFETY GLASSES 14SBGC	38	1	<input type="checkbox"/>	8.50	8.50
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL	39	1	<input type="checkbox"/>	1.95	1.95
TECHNOLOGY (For All electives except Technology Foods)					
DESIGN & TECHNOLOGIES BOOK 1 4ED [PENNA]	40	1	<input type="checkbox"/>	25.80	25.80

PLEASE TICK THE ITEMS REQUIRED IN THE BOX PROVIDED

	Item No	Qty Rqd	Tick	Unit Cost	Total Price
SAFETY GLASSES 14SBGC	41	1	<input checked="" type="checkbox"/>	8.50	8.50
EXERCISE BOOK 48 PAGE 8MM A4	42	1	<input type="checkbox"/>	1.00	1.00
VISUAL ART					
VISUAL DIARY A4 PORTRAIT	43	1	<input type="checkbox"/>	6.30	6.30
ARTLINE DRAWING SYSTEM EK-234 0.4	44	1	<input type="checkbox"/>	7.95	7.95
MARKER ARTLINE #210 0.6MM BLACK	45	1	<input type="checkbox"/>	3.75	3.75
PENCIL 2B	46	1	<input type="checkbox"/>	0.75	0.75
PENCIL HB	47	1	<input type="checkbox"/>	0.75	0.75
PENCIL 2H	48	1	<input type="checkbox"/>	0.75	0.75
ERASER STAEDTLER #526 B30	49	1	<input type="checkbox"/>	1.50	1.50
PENCILS DERWENT ARTISTS 12	50	1	<input type="checkbox"/>	28.95	28.95
GENERAL STATIONERY Year 7 - ALL STUDENTS / ALL SUBJECTS					
16 GB USB MEMORY STICK	51	1	<input type="checkbox"/>	9.95	9.95
PEN BALLPOINT BLUE MEDIUM	52	2	<input type="checkbox"/>	0.50	1.00
PEN BALLPOINT RED MEDIUM	53	2	<input type="checkbox"/>	0.50	1.00
PEN BALLPOINT BLACK MEDIUM	54	2	<input type="checkbox"/>	0.50	1.00
SCISSORS 155/160MM	55	1	<input type="checkbox"/>	2.80	2.80
GLUE STICK 35 / 40 GRAM	56	1	<input type="checkbox"/>	2.90	2.90
HIGHLIGHTER ASSORTED COLOURS	57	1	<input type="checkbox"/>	1.40	1.40
RULER WOODEN 30 CM	58	1	<input type="checkbox"/>	0.95	0.95
ERASER FABER CASTELL 7082-30	59	1	<input type="checkbox"/>	1.20	1.20
SHARPENER SINGLE METAL	60	1	<input type="checkbox"/>	1.80	1.80
DIVIDERS 5 TAB A4 CARDBOARD (Optional purchase)	61	1	<input type="checkbox"/>	1.70	1.70
PENCIL CASE MATERIAL 2 ZIP 34CMX18CM	62	1	<input type="checkbox"/>	4.90	4.90
BOOK COVERING 45CM X 5M (Optional purchase)	63	2	<input type="checkbox"/>	6.95	13.90
REFILLS 500 A4 REINFORCED (Optional purchase)	64	1	<input type="checkbox"/>	12.50	12.50
PROCESSING & DISTRIBUTION CHARGE					
PROCESSING & DISTRIBUTION CHARGE COMPULSORY ITEM	65	1	<input type="checkbox"/>	5.50	5.50
HOME DELIVERY IS AN OPTIONAL ITEM					
HOME DELIVERY	66	1	<input type="checkbox"/>	14.95	14.95